



TAMWORTH REGIONAL COUNCIL

ORDINARY COUNCIL MINUTES

of the **Meeting of Tamworth Regional Council** held in the **Council Chambers**,
Lands Building, 25-27 Fitzroy Street, Tamworth

9 DECEMBER 2025

PAUL BENNETT
GENERAL MANAGER

ORDINARY COUNCIL

MINUTES

Meeting of Tamworth Regional Council held in the Council Chambers, Lands Building,
25-27 Fitzroy Street, Tamworth
TUESDAY 9 DECEMBER 2025 at 6.30PM

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PRESENT: Cr Russell Webb (Mayor), Cr Jeff Budd, Cr Charles Impey, Cr Mark Rodda, Cr Brendon North, Cr Matt Sharpham, Cr Marc Sutherland, Cr Ryan Brooke

IN ATTENDANCE: The General Manager, Acting Director Liveable Communities, Acting Director Regional Services, Director Water and Waste, Executive Manager Creative Communities and Experiences and Acting Executive Manager Strategy and Performance and Chief Financial Officer.

1 APOLOGIES AND LEAVE OF ABSENCE

An apology was announced as having been received from Cr Stephen Mears who is unable to attend the Meeting due to being out of the region on personal business.

MOTION

Moved Cr Brooke/Cr Sutherland

That the apology be accepted and Cr Stephen Mears be granted leave of absence from the Meeting.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Jeffrey Budd 3. Cr Charles Impey 4. Cr Brendon North 5. Cr Mark Rodda 6. Cr Matthew Sharpham 7. Cr Marc Sutherland 8. Cr Russell Webb	Nil

295/25 RESOLVED

2 COMMUNITY CONSULTATION

Nil

3 MINUTES OF PREVIOUS MEETING SUBMITTED FOR APPROVAL

MOTION

Moved Cr Budd/Cr North

That the Minutes of the Ordinary Meeting held on Tuesday, 11 November 2025 and Extraordinary Meeting held on Thursday, 27 November 2025, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION

1. Cr Ryan Brooke	Nil
2. Cr Jeffrey Budd	
3. Cr Charles Impey	
4. Cr Brendon North	
5. Cr Mark Rodda	
6. Cr Matthew Sharpham	
7. Cr Marc Sutherland	
8. Cr Russell Webb	

296/25 RESOLVED

4 DISCLOSURE OF INTEREST

Nil

5 MAYORAL MINUTE

Nil

6 NOTICE OF MOTION

Nil

OPEN COUNCIL REPORTS

7 ENVIRONMENT AND PLANNING

7.1 PROPOSED ROAD NAMES FOR APPROVED SUBDIVISION (LOT 596 DP 1304828) CHARDONNAY DRIVE, NORTH TAMWORTH - MOD2025-0002

DIRECTORATE:

LIVEABLE COMMUNITIES

AUTHOR:

Kathleen See-Kee, Development Support Officer

MOTION

Moved Cr Sharpham/Cr Impey

That in relation to the report “Proposed Road Names for Approved Subdivision (Lot 596 DP 1304828) Chardonnay Drive, NORTH TAMWORTH - MOD2025-0002 (DA0238-2015)”, Council:

- (i) approve in principle the road names: ‘Prosecco’ Way and ‘Moscatel’ Drive;
- (ii) advertise the proposed road names as required by the Roads Act 1993 Section 162, Roads Regulation 2018 Part 2 Division 1 Section 7 to enable interested parties the opportunity to make comment; and
- (iii) provided no submissions are made which object to the proposed road names, proceed to publish the adopted names in the Government Gazette.

**OUNCILLORS WHO VOTED FOR
THE DECISION**

1. Cr Ryan Brooke	Nil
2. Cr Jeffrey Budd	
3. Cr Charles Impey	

**OUNCILLORS WHO VOTED AGAINST
THE DECISION**

4. Cr Brendon North
5. Cr Mark Rodda
6. Cr Matthew Sharpham
7. Cr Marc Sutherland
8. Cr Russell Webb

297/25 RESOLVED

8 INFRASTRUCTURE AND SERVICES

8.1 UPDATED TAMWORTH CITY WIDE FLOODPLAIN RISK MANAGEMENT STUDY

DIRECTORATE: REGIONAL SERVICES
AUTHOR: Graeme McKenzie, Manager - Strategy, Assets and Design
Reference: Item 7.1 to Ordinary Council 12 June 2012 - Minute No 181/12
Item 7.7 to Ordinary Council 24 April 2012 - Minute No 128/12
Item 8.4 7 to Ordinary Council 10 September 2019 - Minute No 296/19
Item 8.1 to Ordinary Council 26 September 2023 – Minute 240/23

MOTION

Moved Cr Budd/Cr Sutherland

That in relation to the report "Updated Tamworth City Wide Floodplain Risk Management Study", Council:

- (i) receives and adopts the updated Tamworth City Wide Floodplain Risk Management Plan;
- (ii) adopts the flood planning area for Tamworth based on the findings of the updated study; and
- (iii) instructs the Director Regional Services to work with Council's GIS team to have the updated information loaded on to Council's website and be accessible by the general public.

**OUNCILLORS WHO VOTED FOR
THE DECISION**

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Matthew Sharpham
5. Cr Marc Sutherland
6. Cr Russell Webb

**OUNCILLORS WHO VOTED AGAINST
THE DECISION**

1. Cr Mark Rodda
2. Cr Brendon North

298/25 RESOLVED

9 GOVERNANCE, STRATEGY AND FINANCE

9.1 SCHEDULE FOR COUNCIL MEETINGS FOR 2026

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Lisa May, Coordinator Governance and Executive Services

MOTION

Moved Cr Sharpham/Cr Impey

That in relation to the report “Schedule for Council Meetings for 2026”, Council fix the dates and times for Council Meetings for 2026 as follows:

	Time	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	July 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026
Ordinary Council	6:00 pm	-	10 th	10 th	14 th h	12 th	16 th	14 th	11 th	8 th	13 th	10 th	1 st

COUNCILLORS WHO VOTED FOR THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Brendon North
5. Cr Mark Rodda
6. Cr Matthew Sharpham
7. Cr Marc Sutherland
8. Cr Russell Webb

COUNCILLORS WHO VOTED AGAINST THE DECISION

Nil

299/25RESOLVED

9.2 CODE OF MEETING PRACTICE

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Lisa May, Coordinator Governance and Executive Services

MOTION

Moved Cr Sharpham/Cr Sutherland

That in relation to the report “Code of Meeting Practice”, Council adopt the new Code of Meeting Practice.

COUNCILLORS WHO VOTED FOR

COUNCILLORS WHO VOTED AGAINST

THE DECISION	THE DECISION
1. Cr Ryan Brooke	Nil
2. Cr Jeffrey Budd	
3. Cr Charles Impey	
4. Cr Brendon North	
5. Cr Mark Rodda	
6. Cr Matthew Sharpham	
7. Cr Marc Sutherland	
8. Cr Russell Webb	

300/25 RESOLVED

9.3 2026 AUSTRALIA DAY EVENTS

DIRECTORATE:
AUTHOR:

OFFICE OF THE GENERAL MANAGER
Lisa May, Coordinator Governance and Executive Services

MOTION

Moved Cr Sharpham/Cr Impey

That in relation to the report “2026 Australia Day Events”, Council nominate Councillors to attend and participate in the Australia Day celebrations and activities at:

Barraba	Cr North
Bendemeer	Cr Budd
Kootingal	Cr Matt Sharpham
Manilla	Cr Impey
Nundle	Cr Impey
Woolomin	Cr Mears
Tamworth	Cr Russell Webb
	Cr Matt Sharpham
	Cr Rodda

**OUNCILLORS WHO VOTED FOR
THE DECISION**

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Brendon North
5. Cr Mark Rodda
6. Cr Matthew Sharpham
7. Cr Marc Sutherland
8. Cr Russell Webb

**OUNCILLORS WHO VOTED AGAINST
THE DECISION**

Nil

301/25 RESOLVED

9.4 PLACE MANAGEMENT UPDATE - SECTION 355 COMMITTEE MINUTES

DIRECTORATE: **LIVEABLE COMMUNITIES**
AUTHOR: **Kay Burnes, Team Leader - Place Management**

MOTION

Moved Cr Rodda/Cr Sutherland

That in relation to the report “Place Management Update - Section 355 Committee Minutes”, Council:

(i) appoint the following executive members and members to the Attunga Public Hall and Youth Hall Committee as an outcome of the Committee’s Annual General Meeting held on 5 August 2025:

Chairperson

Deputy Chairperson

Secretary

Treasurer

Booking Officer

Members: Warren Brinkley, Noel Hollis, Ian Regan, Jackie Blanch, Ken Blanch, Robyn Mowbray;

Lorraine Abra

Margaret Markwick

Hayley Ferguson

Lavinia Todd

Daron Johnson and Margaret Markwick

(ii) appoint the following executive members and members to the Barraba Showground Management Committee as an outcome of the Committee’s Annual General Meeting held on 14 August 2025:

Chairperson

Campbell Tonkin

Deputy Chairperson

Sinclair Hughson

Secretary

Don Roberts

Treasurer

Bert Graves

Booking Officer

Tania Alderton

Members: Tracy Fitzgerald and Steve Ward. User Group Representatives being Show Committee - Dave Penna, Carmen Bennett, Jockey Club – Peter Spencer, Sinclair Hughson, Tim Bucknell, Race Horse Trainer – Gunny Smith, Barraba Campdraft Committee – Carmen Bennett, Jarrod Hannaford, Pony Club – Dianne Etheridge, Lea Watkins, Muddy Mayhem – Ally Denyer, Phil Denyer;

(iii) appoint the following executive members and members to the Bendemeer Town Hall Committee as an outcome of the Committee’s Annual General Meeting held on 20 July 2025:

Chairperson

Anne Doak

Deputy Chairperson

Chris Greenaway

Secretary

Brad Hobson

Treasurer

James Manton

Booking Officer

Zoe Manton

Members: Eve Sinton, Heather Edwards, Amy Fletcher, Beth Phelps, Liz Baker;

(iv) appoint the following executive members and members to the Limbri Public Hall and Recreation Reserve Local Committee as an outcome of the Committee's Annual General Meeting held on 2 August 2025:

Chairperson	Jane Daly
Deputy Chairperson	vacant
Secretary	Julia James
Treasurer	Terri Moore
Booking Officer	vacant

Members: Beryl Doak, Ross Doak, Brett Nies, Lisa Nies, Sandy Hawley, Linda Nicholls, Eugene Nicholls, Chris Blackmore, Dave Thorley, Mel Thorley, Phil Gaynor;

(v) appoint the following executive members and members to the Manilla Matters Committee as an outcome of the Committee's Annual General Meeting held on 11 September 2025:

Chairperson	Kate Phelps
Deputy Chairperson	vacant
Secretary	Greg Phelps
Treasurer	David Ridgewell

Members: Tamara Phelps, Gwen Taylor, Jim Maxwell, Nat Martin, Maria Primerano;

(vi) appoint the following executive members and members to the Piallamore Recreation Reserve Committee as an outcome of the Committee's Annual General Meeting held on 17 August 2025:

Chairperson	Mark Stass
Deputy Chairperson	Robert Hutt
Secretary	Jo-anna Heenan
Treasurer	Jo-anna Heenan
Booking Officer	Mark Stass

Members: Sue Stass, Francene Hutt, Wendy Cheetham, Richard Cheetham, Stuart Garland, Steve Cartwright, John Clifford, Anthony McClelland, Bob Abra, Nicolette Moss, Allan Moss, Barry Moss, Colin McCormack, Jack Domis;

(vii) appoint the following executive members and members to the Somerton War Memorial Hall and Recreation Ground Committee as an outcome of the Committee's Annual General Meeting held on 28 August 2025:

Chairperson	Nell Chaffey
Deputy Chairperson	George Gardiner
Secretary	Laurie Chaffey
Treasurer	Drue Daly

Booking Officer vacant

Members: Wayne Chaffey, Marg Fenwicke, Jan Dirks, Mary Dowe, Carol Horn, Janet Redden, Tom Woolaston, Max Gardiner;

(viii) appoint the following executive members and members to the Weabonga Hall and Recreation Reserve Committee as an outcome of the Committee's Annual General Meeting held on 31 August 2025:

Chairperson Mia Jenkins

Deputy Chairperson vacant

Secretary _____ Shane Thompson

Treasurer Sara Rumble

Booking Officer **Gary Mahony** and **Ian (Bert) Robertson**

Members: Billy Mann, Paul Rumble, Kaylee Rumble, Elisa Barnard, Troy Cooper, Ross White, Ruth White, Brayden Rumble, David Jones, Dennis Chenoweth, Sara Cooper, Howard Webster, Evon Yule;

(ix) appoint the following executive members and members to the Woolbrook Hall and Park Committee as an outcome of the Committee's Annual General Meeting held on 17 September 2025:

Chairperson Anthony Haling

Deputy Chairperson Timothy Laurie

Secretary Kylie Matthews

Treasurer Janelle Smith

Booking Officer Belinda Laurie
Members: Emma Baker, Dorelle Steel, Gary Orlich, Rhonda Orlich, Jason Clark, Sandra Clark, Kylie Matthews, David Allerton, Sheina Allerton, Natalie Clifford, Amanda Scott, Joe Guerrini, Georgia Clark;

- (x) note the proclamation on the 14 November 2025 that transfers the town of Woolbrook to Walcha Council and dissolve the Woolbrook Hall and Park Committee established under Section 355 of the Local Government 1993;
- (xi) require that any assets held by the Woolbrook Hall and Park Committee be transferred to Walcha Council;
- (xii) determine that any liabilities held by the Woolbrook Hall and Park Committee be transferred to Walcha Council;
- (xiii) write to members of the Committee formally advising of the dissolution of the Committee and thank the current Committee members for the commitment they have displayed in the care and management of the Woolbrook Hall and Park Committee; and
- (xiv) note the appointment of the Barraba and Manilla Australia Day Advisory Panel members.

COUNCILLORS WHO VOTED FOR THE DECISION

COUNCILLORS WHO VOTED **AGAINST** THE DECISION

2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Brendon North
5. Cr Mark Rodda
6. Cr Matthew Sharpham
7. Cr Marc Sutherland
8. Cr Russell Webb

302/25 RESOLVED

9.5 REVIEW OF GENERAL POLICY REGISTER - ADOPTION

DIRECTORATE:

OFFICE OF THE GENERAL MANAGER

AUTHOR:

Lisa May, Coordinator Governance and Executive Services

Reference:

Item 9.5 to Ordinary Council 23 September 2025 Minute No. 236/25

MOTION

Moved Cr Sutherland/Cr Budd

That in relation to the report “Review of General Policy Register - Adoption”, Council:

- (i) formally revoke or amend all previous General Policies; and
- (ii) confirm adoption of the updated General Policy Register as identified in the ATTACHED refer ANNEXURE 1.

**COUNCILLORS WHO VOTED FOR
THE DECISION**

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Brendon North
5. Cr Mark Rodda
6. Cr Matthew Sharpham
7. Cr Marc Sutherland
8. Cr Russell Webb

**COUNCILLORS WHO VOTED AGAINST
THE DECISION**

Nil

303/25 RESOLVED

10 COMMUNITY SERVICES

10.1 TAMWORTH REGION ARTS ADVISORY COMMITTEE MEETING MINUTES - 3 JULY 2025

DIRECTORATE:

CREATIVE COMMUNITIES AND EXPERIENCES

AUTHOR:

Bridget Guthrie, Director Art Gallery and Museums

MOTION

Moved Cr Brooke/Cr Impey

That in relation to the report “Tamworth Region Arts Advisory Committee Meeting

Minutes - 3 July 2025", Council:

- (i) receive and note the minutes;
- (ii) approve the Committee's recommendation of a public art sub-committee to address the specific needs and design requirements of public art: and
- (iii) continue to advocate for 4-year multi-year funding from Create NSW for both the Gallery and Museums, noting that their two-year application has been successful.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Jeffrey Budd 3. Cr Charles Impey 4. Cr Brendon North 5. Cr Mark Rodda 6. Cr Matthew Sharpham 7. Cr Marc Sutherland 8. Cr Russell Webb	Nil

304/25 RESOLVED

10.2 DRAFT GRAFFITI MANAGEMENT PLAN 2025-2030

DIRECTORATE:

AUTHOR:

LIVEABLE COMMUNITIES

Gino Tiberi, Community Safety and CCTV Specialist

MOTION

Moved Cr North/Cr Sutherland

That in relation to the report "Draft Graffiti Management Plan 2025-2030", Council adopt the Draft Graffiti Management Plan following the public exhibition.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Jeffrey Budd 3. Cr Charles Impey 4. Cr Brendon North 5. Cr Mark Rodda 6. Cr Matthew Sharpham 7. Cr Marc Sutherland 8. Cr Russell Webb	Nil

305/25 RESOLVED

11 REPORTS TO BE CONSIDERED IN CLOSED COUNCIL

At 6.46pm, the Chairperson offered the opportunity to members of the public to make representations as to whether any part of the Council Meeting should not be considered in Closed Council.

The General Manager advised the Chairperson that no written public submissions or representations had been received as to whether or not part of the Meeting should be closed to the public. The Chairperson asked any members of the Council whether any part of the Council Meeting should not be considered in Closed Council.

MOTION

Moved Cr Budd/Cr North

That the confidential reports as listed be considered in a Meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993.

OUNCILLORS WHO VOTED FOR THE DECISION	OUNCILLORS WHO VOTED AGAINST THE DECISION
1. Cr Ryan Brooke 2. Cr Jeffrey Budd 3. Cr Charles Impey 4. Cr Brendon North 5. Cr Mark Rodda 6. Cr Matthew Sharpham 7. Cr Marc Sutherland 8. Cr Russell Webb	Nil

306/25 RESOLVED

11.1 GENERAL MANAGER - ANNUAL PERFORMANCE REVIEW 2024/2025

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Russell Webb, Mayor

2 CONFIDENTIAL ENCLOSURES ENCLOSED

The Council will determine this matter in part of the Meeting closed to the public pursuant to Section 10A(2) (a) of the Local Government Act 1993 on the grounds that the matter and information is personnel matters concerning particular individuals other than Councillors.

11.2 PROPOSED LEASE OF PART LOT 101 DP 1119976 - COMPANION ANIMAL SHELTER

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Nicholas Hawkins, Commercial Property Officer

Reference: Item 12.5 to Ordinary Council 11 October 2022 - Minute No 309/22
Item 12.1 to Ordinary Council 17 December 2024 - Minute No 377/24

The Council will determine this matter in part of the meeting closed to the public pursuant to Section 10A(2) (c)&(d)i of the Local Government Act 1993 on the grounds that the matter and information is information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

MOTION

Moved Cr Budd/Cr Sutherland

That item 12.2 Proposed Lease of Part Lot 101 DP 1119976 – Companion Animal Shelter be dealt with before item 12.1 – General Managers Annual Performance Review 2024/2025.

307/25 RESOLVED

12 CLOSED COUNCIL REPORTS

12.2 PROPOSED LEASE OF PART LOT 101 DP 1119976 - COMPANION ANIMAL SHELTER

DIRECTORATE:

OFFICE OF THE GENERAL MANAGER

AUTHOR:

Nicholas Hawkins, Commercial Property Officer

Reference:

Item 12.5 to Ordinary Council 11 October 2022 - Minute No 309/22
Item 12.1 to Ordinary Council 17 December 2024 - Minute No 377/24

MOTION

Moved Cr Budd/Cr North

That in relation to the report “Proposed Lease of Part Lot 101 DP 1119976 - Companion Animal Shelter”, Council:

- (i) authorise the Mayor and General Manager to negotiate the terms of a lease agreement as set out in the body of this report; and
- (ii) authorise the affixing of the Seal of Council to the lease agreement and any other associated documents in order to give effect to Council’s Resolution.

**COUNCILLORS WHO VOTED FOR
THE DECISION**

- 1. Cr Ryan Brooke
- 2. Cr Jeffrey Budd
- 3. Cr Charles Impey
- 4. Cr Brendon North
- 5. Cr Mark Rodda
- 6. Cr Matthew Sharpham
- 7. Cr Marc Sutherland
- 8. Cr Russell Webb

**COUNCILLORS WHO VOTED AGAINST
THE DECISION**

Nil

308/25 RESOLVED

12.1 GENERAL MANAGER - ANNUAL PERFORMANCE REVIEW 2024/2025

DIRECTORATE: OFFICE OF THE GENERAL MANAGER
AUTHOR: Russell Webb, Mayor

MOTION

Moved Cr Webb/Cr Budd

That in relation to the report “General Manager - Annual Performance Review 2024/2025”, Council:

- (i) receive and note the report; and
- (ii) formally resolve that the General Manager’s performance has been satisfactory.

OUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Brendon North
5. Cr Mark Rodda
6. Cr Matthew Sharpham
7. Cr Marc Sutherland
8. Cr Russell Webb

OUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

309/25 RESOLVED

13 RESOLUTIONS PASSED IN CLOSED COUNCIL

MOTION

Moved Cr Budd/Cr North

That Council move into Open Council.

OUNCILLORS WHO VOTED **FOR**
THE DECISION

1. Cr Ryan Brooke
2. Cr Jeffrey Budd
3. Cr Charles Impey
4. Cr Brendon North
5. Cr Mark Rodda
6. Cr Matthew Sharpham
7. Cr Marc Sutherland
8. Cr Russell Webb

OUNCILLORS WHO VOTED **AGAINST**
THE DECISION

Nil

310/25 RESOLVED

At 7.07pm the meeting moved back into Open Council.

In accordance with the Tamworth Regional Council Code of Meeting Practice, Section 14.21, the Chairperson provided a summary of the resolutions passed in Closed Council.

Closure: There being no further business the Ordinary Meeting of Council concluded at 7.08pm.

Cr Russell Webb, Chairperson

Tuesday, 16 December 2025

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